

# NOTICE OF MEETING

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## **CABINET MEMBER FOR CULTURE, LEISURE AND ECONOMIC DEVELOPMENT**

**FRIDAY, 18 NOVEMBER 2022 AT 10.00 AM**

**COUNCIL CHAMBER - THE GUILDHALL, PORTSMOUTH**

Telephone enquiries to Anna Martyn Tel 023 9283 4870  
Email: [anna.martyn@portsmouthcc.gov.uk](mailto:anna.martyn@portsmouthcc.gov.uk)

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

### **Public health guidance for staff and the public due to Winter coughs, colds and viruses, including Covid-19**

- Following the government announcement 'Living with Covid-19' made on 21 February and the end of universal free testing from 1 April, attendees are no longer required to undertake any asymptomatic/ lateral flow test within 48 hours of the meeting; however, we still encourage attendees to follow the public health precautions we have followed over the last two years to protect themselves and others including vaccination and taking a lateral flow test should they wish.
- We strongly recommend that attendees should be double vaccinated and have received any boosters they are eligible for.
- If unwell we encourage you not to attend the meeting but to stay at home. Updated government guidance from 1 April advises people with a respiratory infection, a high temperature and who feel unwell, to stay at home and avoid contact with other people, until they feel well enough to resume normal activities and they no longer have a high temperature. From 1 April, anyone with a positive Covid-19 test result is still being advised to follow this guidance for five days, which is the period when you are most infectious.
- We encourage all attendees to wear a face covering while moving around crowded areas of the Guildhall.
- Although not a legal requirement, attendees are strongly encouraged to keep a social distance and take opportunities to prevent the spread of infection by following the 'hands, face, space' and 'catch it, kill it, bin it' advice that protects us from coughs, colds and winter viruses, including Covid-19.
- Hand sanitiser is provided at the entrance and throughout the Guildhall. All attendees are encouraged to make use of hand sanitiser on entry to the Guildhall.
- Those not participating in the meeting and wish to view proceedings are encouraged to do so remotely via the livestream link.

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## **Membership**

Councillor Steve Pitt (Cabinet Member)

Councillor Linda Symes  
Councillor George Fielding

Councillor Russell Simpson

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(NB This agenda should be retained for future reference with the minutes of this meeting).

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

**Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.**

## **A G E N D A**

### **Apologies for absence**

### **Declarations of interest**

### **Seafront Fees and Charges 2023/2024 (Pages 5 - 20)**

#### **Purpose**

To seek approval for annual changes to the fees and charges levied for the use of Seafront and Events facilities for the financial year 2023-2024.

**RECOMMENDED that the Cabinet Member approve the fees and charges in accordance with the attached schedule (Appendix A).**

### **Gadgeteers: Annual Summer Reading Challenge 2022 (Pages 21 - 26)**

#### **Purpose**

To inform the Cabinet Member on the Library and Archive Service's delivery of the Summer Reading Challenge in 2022, including the number of children participating in libraries and online; the Winners' Celebration Event at Southsea Castle and the second year of our involvement in a national pilot scheme to increase participation amongst disadvantaged pupils.

### **Historic Environment Record Audit Report (Pages 27 - 126)**

#### **Purpose**

To review the outcomes of the Historic Environment Record (HER) Audit Report (Appendix 1).

**RECOMMENDED that the Cabinet Member**

- 1. Notes the outcomes of the HER Audit Report.**
- 2. Approves that the HER Officer creates and implements a Forward Plan based on the five- year action plan contained within the Audit Report.**
- 3. Approves that HER Officer drafts an Access and Charging Policy, Recording Policy and Information Services Policy to be taken to a future Cabinet Member meeting.**

**Silver City Exhibition Progress Report (Pages 127 - 132)**

Purpose

To update the Cabinet Member on progress since the Silver City exhibition opened on 27 May 2022.

**The Detectives - Conan Doyle Collection (Pages 133 - 138)**

Purpose

To update the Cabinet Member on the details of the Arts Council funded project The Detectives and outcomes achieved so far.

**Monitoring of the Second Quarter 2022/2023 Revenue Cash Limits (Pages 139 - 144)**

Purpose

To inform the Cabinet Member and opposition spokespersons of the forecast revenue expenditure for the year compared with the cash limited budget as at the end of the second quarter 2022/2023.

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Whilst every effort will be made to webcast this meeting, should technical or other difficulties occur, the meeting will continue without being webcast via the Council's website.

This meeting is webcast (videoed), viewable via the Council's livestream account at <https://livestream.com/accounts/14063785>